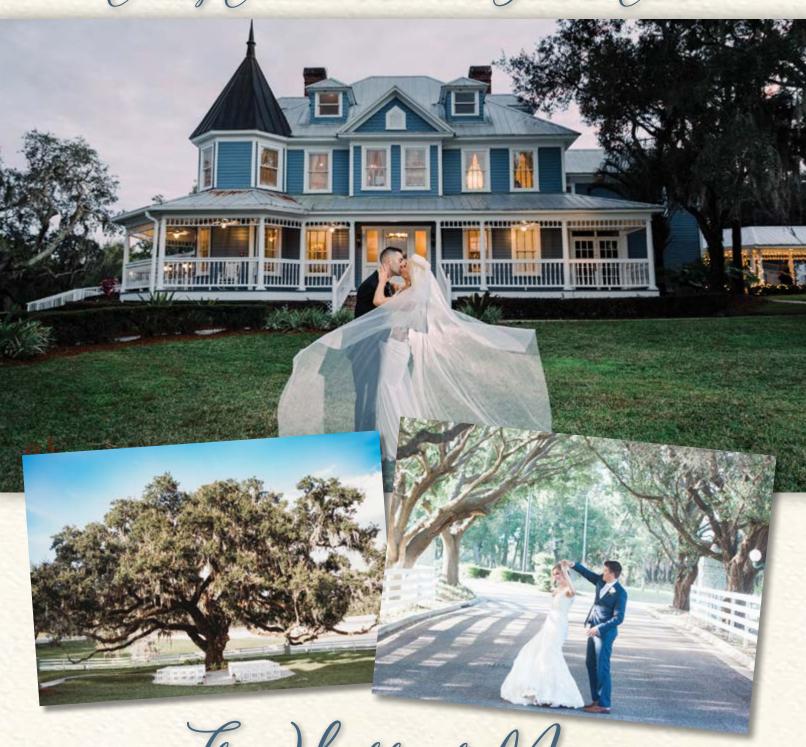


Culinary Excellence served with Southern Charm



The Highland Manor WEDDINGS



Old Southern charm and the vintage elegance of The Highland Manor makes it the perfect venue for your wedding. Come visit us and find yourself on our sweeping veranda looking out over ancient oaks, rolling scenic vistas, and gracious spaces all providing a stunning backdrop for your special day. Beyond the enchanting scenery, our service is second to none. We pride ourselves on exceeding the expectations of our couples.

Our Venue

Southern charm and vintage elegance come together at The Highland Manor to create the perfect venue for your wedding you just won't find anywhere else.

- Able to accommodate parties of 20-250 guests
- On-Site Bridal Suite
- Venue Rental includes Tables, Chairs, China, Glassware, Silverware
- Standard House Linen in White, Ivory or Black (table linens and napkins)
- Ceremony Chairs White Resin
- Reception Chairs Gold Chiavari Chairs with Ivory Cushions
- Indoor and Outdoor Ceremony options available (\$5 per person)
- Ceremony and Reception Timeframes 5 hours
- Reception Only Timeframes 4 hours
- Additional time may be purchased for \$500 per hour (prior to wedding day) to extend venue use only (does not include food and beverage)
- Brunch/Afternoon and evening timeframes available
- Venue Rental Rate \$3,500 Discounts available based on time of year, day of the week, time of day, etc.



## We are Honored

Here at Dubsdread Catering we are honored that we win awards by exceeding the expectations of our clients and are committed to making your event an award-winning day for you!



AWARD-WINNING VENUE, FOOD, AND SERVICE:
The Knot Hall of Fame Award • The Knot Best Of Wedding List

Wedding Wire Choice Award • Perfect Wedding Guide Choice Award



# At Your Service

When you plan your wedding with Dubsdread Catering, our event coordinators become dedicated members of your team for <u>no</u> <u>additional charge</u>. They offer knowledge, experience, and professional polish, to your event and attend to the details.

So when we say "...served with Southern Charm," we mean it. Our coordinators offer service and hospitality you won't find anywhere else.

#### COORDINATION SERVICES INCLUDE:

- · Tasting for Four Scheduling and Menu Guidance
- Ceremony and Reception Layout Assistance
- Vendor Coordination
- Optional Planning Session
- Final Event Planning Meeting 1 to 2 Hours
- Conduct Ceremony Rehearsal
- · Day-of Event Vendor Check-In and Management
- · Schedule, Coordinate and Manage Day-Of Event
- Display Case Creation
- Placement of Favors, Centerpieces,
   Place Cards, and Table Assignments
- Floral Distribution for Family and Wedding Party
- Door Greeters for Guest Arrival
- Personal Butler for Wedding Couple
- Cake Cutting Coordination

## Food & Beverage

Dubsdread Catering is the exclusive caterer for The Highland Manor.

Whether you prefer plated service or a buffet-style meal, your menu options are limitless and our culinary specialists enjoy the creativity that every challenge provides. We can customize your menu to create something perfect for your wedding theme, group size, budget, cultural or dietary needs, and personal preferences.

#### PLANNING CHECKLIST AND TIMELINE

#### INITIAL PLANNING NEEDS:

- Determine Your Event Numbers
- Determine Your Event Venue Needs
- ☐ Select Your Event Venue Room(s)

#### **BOOKING YOUR VENUE:**

Call Dubsdread Catering's Event Specialist to:

- ☐ Book Our Venue
- ☐ Reserve Your Date/Time
- Sign Contract
- Pay Deposit

#### 90 DAYS BEFORE:

- ☐ Finalize Your Menu Selections
- ☐ Pay 50% of Remaining Balance

#### **60 DAYS BEFORE:**

☐ Schedule Ceremony Rehearsal (if applicable)

#### 30 DAYS BEFORE:

☐ Schedule Final Meeting with Event Specialist

### 15 DAYS OUT FINAL MEETING:

Meet with Dubsdread Catering's

**Event Specialist to Determine:** 

- ☐ Final Timeline for Decor Drop-offs
- ☐ Finalize Event Floorplan
- ☐ Finalize Day of Event Schedule
- ☐ Final Guest Count
- ☐ Final Menu Confirmed
- Vendors Confirmed
- ☐ Final Balance Paid





### Culinary Excellence served with Southern Charm



### CONTACT US TODAY TO LEARN MORE!

407-650-9558 • events@historicdubs.com • www.DubsdreadCatering.com

LOOKING FOR IDEAS, INSPIRATION, OR THE LATEST PHOTOS FROM OUR EVENTS AND WEDDINGS?



DubsdreadCatering.com/gallery 👩 🕡 @DubsCatering 📑 @TheHighlandManor





